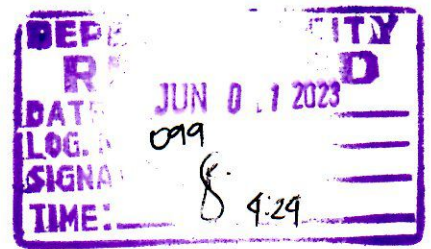




Republic of the Philippines
Department of Education
REGION VI - WESTERN VISAYAS
SCHOOLS DIVISION OF SILAY CITY



June 1, 2023

DIVISION MEMORANDUM

No. 196, s. 2023

**AN ORDER UPDATING THE MULTI-YEAR IMPLEMENTING GUIDELINES
ON THE CONDUCT OF THE K TO 12 BASIC EDUCATION PROGRAM
END-OF-SCHOOL-YEAR RITES**

To: OIC-Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Elementary and Secondary School Heads
All Others Concerned

- To provide proper guidance to both public and private elementary and secondary schools in the annual conduct of EOSY rites, the field is hereby informed of the attached **DepEd Order No. 009, s. 2023** or *An Order Updating the Multi-Year Implementing Guidelines on the Conduct of the K to 12 Basic Education Program End-of-School-Year Rites* for reference.
- For this School Year 2022-2023, the EOSY rites shall focus on the theme: ***Gradweyt ng K to 12: Hinubog ng Matatag na Edukasyon (K to 12 Graduates: Molded through a Resilient Educational Foundation)*** highlights that every learner's achievement mirrors an education that succeeds amid all difficulties.
- Attachments to this Memorandum are as follows:

Enclosure No. 1: Schedule of Graduation and Moving-Up Ceremonies
Enclosure No. 2: Suggested Format of Graduation and Moving Up Ceremonies
- It is understood that in the observance of this order, there shall be no discrimination on account of age, school, gender, civil status, disability, and religion or other similar factors/personal circumstances that run encounter to the principles of equal opportunity.
- Immediate dissemination and compliance of this Memorandum are desired.

SALVADOR O. OCHAVO JR. EdD, CESO V
Schools Division Superintendent *[Handwritten Signature]*

Reference: DO No. 009, s. 2023

Enclosure: as stated

To be included in the Perpetual Index
under the following subjects:

GRADUATION

PROGRAM

SCHOOLS



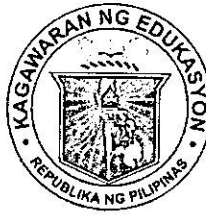
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Contact Number: Admin 4417153/ 458-4396/ HR 458-4401/ SGOD 458-4402/CID 458-4406/



Republika ng Pilipinas

Department of Education

DepEd ORDER
No. **009**, s. 2023

MAR 28 2023

AN ORDER UPDATING THE MULTI-YEAR IMPLEMENTING GUIDELINES ON THE CONDUCT OF THE K TO 12 BASIC EDUCATION PROGRAM END-OF-SCHOOL-YEAR RITES

To : Undersecretaries
Assistant Secretaries
Minister, Basic, Higher, and Technical Education, BARMM
Bureau, Service and Regional Directors
Schools Division/City Superintendents
Public Elementary and Secondary School Heads
All Others Concerned

1. The Department of Education (DepEd) issues the enclosed "**An Order Updating the Implementing Guidelines on the Conduct of the K to 12 Basic Education Program End-of-School-Year (EOSY) Rites**" as an amendment to and reissuance of DepEd Order (DO) 2, s. 2020, entitled **Multi-Year Implementing Guidelines on the Conduct of the K to 12 Basic Education Program End-of-School-Year Rites**, which provides guidance to both public and private elementary and secondary schools nationwide in the annual conduct of EOSY rites.
2. In the annual conduct of full in-person EOSY rites, observance of physical distancing and wearing of face mask shall not be mandatory.
3. As stipulated in DO 34, s. 2022, entitled *School Calendar and Activities for the School Year 2022-2023*, the classes shall formally end on July 07, 2023. Each school has the discretion to elect the date for the holding of this year's rites **not earlier than July 10 and not later than July 14, 2023**. Private schools that started earlier and public and private schools with an extended school year due to unforeseen circumstances shall be guided by their approved revised school calendar.
4. For this School Year 2022-2023, the EOSY rites shall focus on the theme: **Gradweyt ng K to 12: Hinubog ng Matatag na Edukasyon (K to 12 Graduates: Molded through a Resilient Educational Foundation)**, which emphasizes that graduation is not only a celebratory milestone but also a symbol of resilience, agency, and grit of Filipino learners honed by a solid basic education system that is responsive to the changing needs of time. Further, it highlights that every learner's achievement mirrors an education that succeeds amid all difficulties.
5. The subsequent annual themes for these ceremonies shall be published in a DepEd Memorandum.



UPDATED IMPLEMENTING GUIDELINES ON THE ANNUAL CONDUCT OF THE K TO 12 BASIC EDUCATION PROGRAM END-OF-SCHOOL-YEAR RITES

I. Rationale

Through the MATATAG: Bansang Makabata, Batang Makabansa Agenda, the Department of Education (DepEd) pledged to be matatag for and with our learners, educators, partners, and stakeholders in establishing a nation that values its youth, and a Filipino youth that values its nation. In alignment with this framework, the DepEd shall continually improve the K to 12 Basic Education Program to achieve its mission, as provided for in DepEd Order (DO) No. 21, s. 2019, to strengthen the values of the Filipino people, develop a strong sense of nationalism, develop productive citizens who contribute to the building of a progressive, just, and humane society, ensure environmental sustainability, and cultivate global partnerships for development.

The annual conduct of the K to 12 Basic Education Program End-Of-School-Year (EOSY) Rites serves to commemorate the fruits of the collective effort of the whole school community to provide learners with a holistic preparation to pursue higher education, entrepreneurship, middle level skills development or employment with increased chance of success. Moreover, these rites are solemn ceremonies of acknowledging learners who have successfully met, or even exceeded curricular requirements, and mark the transition to subsequent stages and specific milestones of the basic education program.

In order to provide guidelines on the annual implementation of the conduct of the EOSY Rites, the DepEd issued DO 2, s. 2020, entitled "*Multi-Year Implementing Guidelines on the Conduct of the K to 12 Basic Education Program End-of-School-Year Rites*". However, in light of the recent developments and policy adjustments, the DepEd issues this Order to update the guidelines on the implementation of the K to 12 Basic Education Program End-Of-School-Year-Rites. The DepEd moves to allow and encourage the full face-to-face conduct of the moving up and graduation ceremonies starting this school year 2022-2023. Further, the observance of physical distancing and wearing of face mask is no longer mandatory


II. Scope

This policy shall be the DepEd's standing policy in providing guidance in the annual conduct of the K to 12 end-of-school-year rites, and shall be applicable to both public and private elementary and secondary schools nationwide.

III. Policy Statement

This DepEd Order provides the updated procedures for conducting moving up and graduation ceremonies for Kindergarten, Grade 6, Grade 10, and Grade 12 learners who fulfilled the curriculum requirements at the end of the school year.

6. The DepEd reiterates the following policies:
 - a. **Discouraging excessive spending, extravagant attire, or extraordinary venue for the conduct of Graduation and Moving Up Ceremonies;**
 - b. **DO No. 66, s. 2017, entitled *Implementing Guidelines on the Conduct of Off-Campus Activities*;**
 - c. **DO No. 31, s. 2019, entitled *The Department of Education Service Marks and Visual Identity Manual (Enclosure 1, pages 44-46)*;**
 - d. **DO No. 36, s. 2016, entitled *Policy Guidelines on Awards and Recognition for the K to 12 Basic Education Program*;**
 - e. **DO No. 48, s. 2018, entitled *Prohibition of Electioneering and Partisan Political Activity*; and**
 - f. **Prohibiting any DepEd personnel to collect any kind of contribution or graduation/moving up fee.**
7. Private Schools, Higher Education Institutions (HEIs), Technical Vocational Institutions (TVIs), State Universities and Colleges (SUCs), and Local Universities and Colleges (LUCs) offering basic education or any grade levels thereof, may opt to adopt the provisions of this DO as basis in the conduct of their moving up/graduation ceremonies.
8. This Order shall take effect immediately upon its approval and shall remain in force and in effect for the duration of the K-to-12 Basic Education Program, unless sooner repealed, amended or rescinded. Certified copies of this Order shall be filed with the University of the Philippines Law Center-Office of the National Administrative Register (UPLC-ONAR), UP Diliman, Quezon City.
9. All DepEd Orders, Memoranda, and other related issuances, rules, regulations and provisions which are inconsistent with these guidelines are hereby repealed, rescinded, or modified accordingly.
10. Immediate dissemination of and strict compliance with this Order is directed.


SARA Z. DUTERTE
Vice President of the Republic of the Philippines
Secretary of the Department of Education

Encls:

As stated

References:

As stated



To be indicated in the Perpetual Index
under the following subjects:

IV. Procedures

1. The DepEd shall implement the annual full face-to-face conduct of the following **K to 12 Basic Education Program End-of-School-Year (EOSY) Rites**:

Grade Level Completers	Completers	Proof of Completion
Kindergarten	Moving Up	Kindergarten Certificate
Grade 6	Graduation	Elementary Certificate
Grade 10	Moving Up	Junior High School Certificate
Grade 12 learners from a. Schools with DepEd-approved K to 12 transition plans b. Schools with permit to operate Senior High School since 2014 c. International schools with K to 12 Program	Graduation	Senior High School Diploma

2. In the annual conduct of full in-person EOSY rites, observance of physical distancing shall no longer be mandatory.
3. The wearing of face mask during the ceremonies is not required and shall be left to the discretion of the learners and their parents.
4. The subsequent annual themes for these ceremonies shall be published in a DepEd Memorandum.
5. The DepEd reiterates the following policies:
 - a. Graduation and Moving Up Ceremonies should be simple yet meaningful. While these rites mark a milestone in the lives of the learners, these should be conducted without excessive spending, extravagant attire, or extraordinary venue.
 - b. Non-academic projects articulated in DO No. 66, s. 2017, entitled **Implementing Guidelines on the Conduct of Off-Campus Activities** such as attendance to field trips, film showing, JS Promenade and other school events should not be imposed as requirements for graduation or completion.
 - c. The format of the certificate of completion and diploma must be in accordance with Enclosure 1, pages 44 to 46 of DO No. 31, s. 2019, entitled **The Department of Education Service Marks and Visual Identity Manual**.

For private elementary and secondary schools, technical and	The use of the enclosed completion certificate and diploma template is
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vocational institutions (TVIs), and higher education institutions (HEIs) including state universities and colleges (SUCs) and local universities and colleges (LUCs)	optional. The signature of the school head is required, while the signature of the Schools Division Superintendent is not required.
For public elementary and secondary schools	The use of the cited completion certificate and diploma templates is required.

- d. Guidelines on awarding of honors to learners from Grade 1 to 12 as stipulated in DO No. 36, s. 2016, entitled ***Policy Guidelines on Awards and Recognition for the K to 12 Basic Education Program*** shall be followed.
- e. Moving up or graduating rites shall be conducted in an appropriate solemn ceremony befitting the graduating students and their family and shall not be used as a political forum, in strict compliance with DO No. 48, s. 2018 entitled ***Prohibition of Electioneering and Partisan Political Activity***.
- f. No DepEd personnel shall be allowed to collect any kind of contribution or graduation/moving up fee.

6. For Public Schools

Expenses relative to the activity shall be charged against the school's Maintenance and Other Operating Expenses (MOOE). For the Alternative Learning System (ALS), expenses to be incurred for the conduct of the activity may be charged to the Calendar Year 2023 ALS Program Support Funds.

7. For Private Schools, Higher Education Institutions (HEIs), Technical Vocational Institutions (TVIs), State Universities and Colleges (SUCs), and Local Universities and Colleges (LUCs)

Private schools, HEIs, TVIs, SUCs, and LUCs offering basic education or any grade levels thereof, may opt to adopt the provisions of this DO as basis in the conduct of their moving up/graduation ceremonies.

- 8. Casual or formal wear, or school uniform, shall remain as the recommended moving up/graduation attire. Toga or *sablay* is allowed to be worn as an additional garb.

V. Monitoring and Evaluation

The School Heads shall be primarily responsible for supervising the implementation of this policy in their schools, ensuring that the provisions are communicated to all concerned stakeholders in the school community.

The Regional Offices and Schools Division Offices shall monitor the compliances of schools with this Order.

Feedback shall be submitted to the DepEd, through the **Office of the Director IV** of the **Bureau of Learning Delivery (BLD)**, to be used in evaluating the policy for continuous improvement of its design and implementation. The Office of the Director IV of the BLD may be reached through email at bld.od@deped.gov.ph or at telephone numbers 8637-4346 and 8637-4347.

VI. Effectivity/Transitory Provisions

This Order shall take effect immediately upon its approval and shall remain in force and in effect for the duration of the K-to-12 Basic Education Program, unless sooner repealed, amended or rescinded. Certified copies of this Order shall be filed with the University of the Philippines Law Center-Office of the National Administrative Register (UPLC-ONAR), UP Diliman, Quezon City.

All DepEd Orders, Memoranda, and other related issuances, rules, regulations and provisions which are inconsistent with these guidelines are hereby repealed, rescinded, or modified accordingly.

VII. References

DepEd Order 34, s. 2022: *“School Calendar and Activities for the School Year 2022-2023”*

DepEd Order No. 2, s. 2020: *“Multi-Year Implementing Guidelines on the Conduct of the K to 12 Basic Education Program End-of-School-Year Rites”*

DepEd Order No. 31, s. 2019: *“The Department of Education Service Marks and Visual Identity Manual”*

DepEd Order No. 48, s. 2018: *“Prohibition of Electioneering and Partisan Political Activity”*

DepEd Order No. 12, s. 2018: *“Revision to DepEd Order No. 6, s. 2018 (School Year 2017-2018 K to 12 Basic Education Program End-of-School-Year Rites)”*

DepEd Order No. 6, s. 2018: *“School Year 2017-2018 K to 12 Basic Education Program End-of-School-Year Rites”*

DepEd Order No. 66, s. 2017: *“Implementing Guidelines on the Conduct of Off-Campus Activities”*

DepEd Order No. 8, s. 2017: *“School Year 2016-2017 K to 12 Basic Education Program End of School Year Rites”*

DepEd Order No. 36, s. 2016: *“Policy Guidelines on Awards and Recognition for the K to 12 Basic Education Program”*

DepEd Order No. 7, s. 2016: *“School Year 2015-2016 K to 12 Basic Education Program End of School Year Rites”*

DepEd Order No. 9, s. 2014: *“2014 Graduation Rites”*

DepEd Order No. 9, s. 2013: *“2013 Graduation Rites”*

DepEd Order No. 9, s. 2012: *“2012 Graduation Rites”*



Republic of the Philippines
Department of Education
 REGION VI – WESTERN VISAYAS
SCHOOLS DIVISION OF SILAY CITY

SCHEDULE OF GRADUATION/MOVING UP EXERCISES FOR SY 2022-2023

District	NAME OF SCHOOL		DATE OF GRADUATION/MOVING UP CEREMONIES	TIME	VENUE/ MODE	CONFIRMATION OFFICER
8	SIBATO INTEGRATED SCHOOL		July 10, 2023	8:00 AM	Gym	Carmelita Sumaylo
3	TAYAP ELEMENTARY SCHOOL		July 10, 2023	10:00 AM	School Covered Court	SDS Salvador Ochoa
4	DOMINADOR JISON ELEMENTARY SCHOOL		July 11, 2023	8:30 AM	School Covered Court	Melanie Ugbamen
2	CAMANTERO ELEMENTARY SCHOOL		July 11, 2023	9:00 AM	School Ground	Emily Claro
4	HINICAYAN ELEMENTARY SCHOOL		July 11, 2023	9:00 AM	School Covered Court	Daisy Lopez
7	BONGOL ELEMENTARY SCHOOL		July 10, 2023	9:00 AM	School Covered Court	Jocylene Dawal
7	SILAY NORTH ELEMENTARY SCHOOL		July 11, 2023	9:00 AM	Silay Public Plaza Covered Court	ASDS Randolph Aleman
8	SPED		July 11, 2023	9:00 AM	School Covered Court	Carmelita Sumaylo
3	PATAG ELEMENTARY SCHOOL		July 11, 2023	9:00 AM	School Stage	SDS Salvador Ochoa
3	DON HOMERO H. TANPINCO MELEMENTARY SCHOOL		July 11, 2023	1:00 PM	School Covered Court	Zenia Billones
9	BELNHS	JHS	July 11, 2023	1:00 PM	School Covered Court	Gerardo Artieda
6	MAMBAG-ID ELEMENTARY SCHOOL		July 11, 2023	2:00 PM	School Covered Court	Federico Pillon
2	GUIMBALAON ELEMENTARY SCHOOL		July 11, 2023	9:00 AM	School Covered Court	Rommel Fuentes
2	PATAG DIOTAY ELEMENTARY SCHOOL		July 12, 2023	9:00 AM	School Ground	Roy Balinas
4	NAPILAS INTEGRATED SCHOOL		July 12, 2023	9:00 AM	School Ground	Leilanie Javines
4	EMILIANO LIZARES LEMENTARY SCHOOL		July 12, 2023	9:00 AM	School Covered Court	Roy Balinas
1	STO. ROSARIO ELEMENTARY SCHOOL		July 12, 2023	9:30 AM	School Covered Court	Henden Guarte
2	LANTAWAN INTEGRATED SCHOOL		July 12, 2023	9:30 AM	School Covered Court	SDS Sallvador Ochoa
3	DMLMHS - PATAG EXT.		July 12, 2023	10:00 AM	School Stage	Albino Berioso
8	ANGELES J. MONTINOLA FARM SCHOOL		July 12, 2023	1:30 PM	School Covered Court	Rommel Fuentes
9	BELNHS	SHS	July 12, 2023	1:30 PM	School Covered Court	ASDS Randolph Aleman
3	MAMBULAC ELEMENTARY SCHOOL		July 12, 2023	9:30 AM	Covered Court	Zenia Billones
6	GEGMES		July 12, 2023	2:00 PM	Gym	Jose L. Quinto
7	LANTAD ELEMENTARY SCHOOL		July 12, 2023	2:00 PM	School Covered Court	Jocylene Dawal
2	DON E. HOFILENA MELEMENTARY SCHOOL		July 12, 2023	9:30 AM	School Covered Court	Daisy Lopez
8	DMLMHS	SHS	July 13, 2023	7:00 AM	Gym	ASDS Randolph Aleman
		JHS	July 10, 2023	2:30 PM		Jose Quinto

6	HPCO ELEMENTARY SCHOOL		July 13, 2023	8:00 AM	School Covered Court	Clea Agudon
6	LA PURISIMA CONCEPCION ELEMENTARY SCHOOL		July 13, 2023	8:00 AM	School Covered Court	Rofely Napoles
1	DON SERAFIN GOLEZ INTEGRATED SCHOOL		July 13, 2023	9:00 AM	School Covered Court	Henden Guarte
6	HPCO EXT		July 13, 2023	10:00 AM	School Ground	Leilanie Javines
1	DON SERAFIN GAMBOA ELEMENTARY SCHOOL		July 13, 2023	1:00 PM	School Covered Court	Leopoldo Fernandez
7	DADDJIS		July 13, 2023	3:00 PM	School Covered Court	Juliet Quezon
9	DFTLMNHS	JHS	July 14, 2023	8:30 AM	Civic Center	Gerardo Artieda
9	DFTLMNHS	SHS	July 14, 2023	1:00 PM	Civic Center	SDS Salvador Ochavo
1	SILAY SOUTH ELEMENTARY SCHOOL		July 14, 2023	2:00 PM	NGVSCC (Gym)	ASDS Randolph Aleman
9	GUINHALARAN INTEGRATED SCHOOL	ELEM	July 14, 2023	10:00 AM	DOJMS	Rommel Fuentes
9	GUINHALARAN INTEGRATED SCHOOL	JHS/SHS	July 14, 2023	3:00 PM	DOJMS	Albino Berioso
9	BGNHS	JHS	July 12, 2023	8:30 AM	School Covered Court	Gerardo Artieda
		SHS		1:00 PM		Leopoldo Fernandez
5	ADELA ELEMENTARY SCHOOL		July 12, 2023	1:30 PM	School Covered court	Richard Esparagoza
5	E. LOPEZ ELEMENTARY SCHOOL		July 13, 2023	8:00 AM	School Covered court	Federico Pillon Jr
5	VIOLETA INTEGRATED SCHOOL		July 13, 2023	1:00 PM	School Covered court	SDS Salvador Ochavo
5	BENITA JARRA ELEMENTARY SCHOOL		July 11, 2023	9:00 AM	School Covered court	Randy Quiapo
1	Silay HOPE Baptish School		July 10, 2023	2:00 PM	Center Ville Subd	Henden Guarte
9	STA	ELEM	June 16,2023	8:00 AM	School Covered court	Carmel Joy Aufero
		JHS	June 16,2023	2:00 PM	School Covered court	Gerardo Artieda
		SHS	June 17,2023	8:AM	School Covered court	Edgardo Ibanez
8	Silay Institute	JHS	June 29,2023	9:30 AM	Civic Center	Carmelita Sumaylo
		SHS	June 16,2023	3:00 PM	NGVSCC	Juliet Quezon
2	St. Francis of Assisi Silay City Foundation School	ELEM	June 15,2023	9:00 AM	School Ground	Emily Claro
		JHS	June 16,2023	8:30 AM	School Ground	Richard Esparagoza
3	Sugarland Valley Academy	ELEM	July 10,2023	8:00 AM	Silay Civic Center	Karl Joseph Santillan

Prepared by:

FEDERICO P. PILLON, JR.
 Chief Education Supervisor
 Curriculum and Teaching

Approved by:


SALVADOR O. OCHAVO JR., EdD., CESO V
 Schools Division Superintendent

SUGGESTED FORMAT FOR GRADUATION / MOVING-UP CEREMONY

Processional
National Anthem
Invocation
DepEd Silay Hymn
Martsa ng Silaynon
Welcome Remarks
Presentation of the Candidates for Graduation
Confirmation of Graduation
Distribution of Certificates / Diploma
Introduction of the Guest Speaker
Inspirational Message
Message of the Secretary of Education
Conferment of Honors and Awarding of Medals
Valedictory Address
Class Pledge
Graduation Song
Announcement/s
Recessional